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CybPhys: 1st Management meeting (Kick-off)

Belarusian State University
5 - 6th December 2019
Leningradskaya Street 20, room 520

December 5th		
The issue of agenda	Time	Contributor
<i>Registration</i>	9.00	
Welcome by BSU	9.30	BSU
Welcome by National ERASMUS+ Office in Belarus	9.40	National ERASMUS+ Office in Belarus
Introducing of meeting participants	10.00	All partners
Adoption of agenda and targets of the meeting	10.30	RTU and all
<i>Presentations of the partners: introduction of a partner and its team:</i>		
- BSU - Belarusian State University	10.40	BSU
- GSU - Gomel State University	10.50	GSU
<i>Coffee break</i>	11:00-11.20	
- MSPU - I.P. Shamyakin Mozyr State Pedagogical University	11.20	MSPU
- RANI - Republican Nanoindustry Association	11.30	RANI
- CNUT - Chernihiv National Technological University	11.40	CNUT
- KNAHU - Kharkiv National Automobile and Highway University	11.50	KNAHU
- KNU - National Technological University of Kryvyi Rih	12.00	KNU
- KU Leuven - Katholieke Universiteit Leuven	12.10	KU Leuven
- UCY - University of Cyprus, KIOS Research Centre	12.20	UCY
- RTU - Riga Technical University	12.30	RTU
Wrap up morning session	12.40	
<i>Lunch</i>	12.50-13.50	
Project targets and deliverables	13.50	RTU and all
Preparation tasks (WP1)	14.05	RTU, BSU, all partners

Development and modernizing of curricula (WP2)	14.20	BSU
Implementation of innovative ICT based teaching/learning environment (WP3)	14.50	KU Leuven (methods), BSU – technical support
<i>Coffee break</i>	<i>15.10-15.30</i>	
WP4 Developing the Sharing Modelling and Simulation Environment platform	15.30	BSU and UCY (methodical support)
Quality Assurance (WP5)	15.50	UCY and RTU – quality of project implementation
Dissemination, exploitation and sustainability (WP6)	16.10	RANI , all partners
<i>Wrap of the meeting and Coffee break</i>	<i>1630</i>	
Free opportunity for the project team representatives to meet amongst themselves	17.00	All partners
December 6th		
<i>Registration</i>	<i>9.00</i>	
Project financial aspects. Cost reporting. Tenders for the equipment.	9.30	RTU
Partner's agreements	10.00	RTU
Management plan, reporting and progress monitoring.	10.30	RTU
Communication tools for the project team members	11.00	RTU, UCY and all partners
<i>Coffee break</i>	<i>11.20-11.40</i>	
Development and modernizing of curricula. Discussions about implementation and deliverables.	11.40-13.00	All partners
<i>Lunch</i>	<i>13.00-14.00</i>	
Further tasks and the next steps	14.00	RTU, all partners
<i>The end of the meeting and Coffee break</i>	<i>15.30-15.45</i>	
Free opportunity for the project team representatives to meet amongst themselves, excursion at laboratories of BSU	15.45	All partners