



# ERASMUS+

**CBHE Grant Holders**

**Meeting**

**Brussels, 27 January 2020**

**Operational Management**

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**A4 EACEA**

## Focus on 2 important elements

- **Partnership Agreement:**
  - ✓ Submitted to EACEA on time (max: 6 months after GA signature)
  - ✓ Quality of the document, duly considering specificities of each partner HEIs
- **Active sharing** (= sound understanding) of all **information and main documents** among all academic partners

1 consortium

1 responsibility

1 accountability

## Tips and hints for PA

1. Avoid opposite cases such as:

- Signining the PA at the kick off meeting
- Being late in submission

Instead:

- ✓ Discuss openly and frankly at the kick-off, with bilateral sessions (coordinator & partner), if needed
- ✓ Go back to your HEI with concrete plans to discuss with your academic authorities
- ✓ Fine-tune through Skype meetings with each partner

2. Possibility to draft it in French

3. Don't forget that a co-funding from your side is expected

# Key elements for structural projects

## **Steering role of the Ministry**

regardless of the number of WPs led

## **Demonstrated impact at systemic level**

to make evident the difference with Joint Projects

## **Mainstreaming of good results at national level**

# About budget distribution

## Budget headings

Increase of 10% of each heading automatically granted by the GA

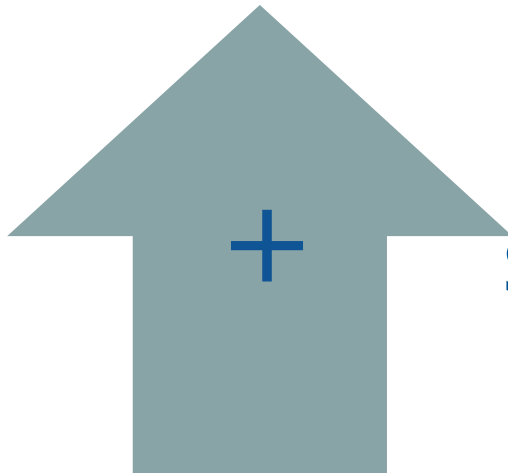
For an increase of more than 10%, an amendment has to be requested and fully justified

## Among partners

Adjustments of the same order are possible

For modifications transforming the substance of the project, you need to ask explicitly EACEA's agreement

# Sustainability ...



Based on facts, figures and evidence  
Secured before the end of the project



Good intentions

Provisions on paper

Counting on « sequel » projects

# Curriculum development projects

## New curriculum

- **Not a translation/copy** of an **existing curriculum**
- Not considered, if not accredited
- **Train a substantial n° of teachers** to ensure sustainability
- Followed by a significant n° of students, **during year 3 of the project**
- Involvement of industrial, economic, social partners
- **Efficient and targeted promotion**; new curriculum showcased in all HEIs' websites

## Update of subjects in existing curricula

- Update of **optional** subjects considered differently for assessing the impact
- When proposing the update of XX subjects, we expect that **all subjects** are implemented **in all partner universities**
- Same requirements for n° of staff trained, n° of students taking updated subjects, involvement of industrial partners and implementation during year 3

# For all curriculum development projects

- ❖ For each updated subject, EACEA expects to receive:
  - ✓ Syllabus
  - ✓ Learning outcomes
  - ✓ Teaching methodology
  - ✓ Number of credits allocated
  - ✓ Manuals to be used by learners
  - ✓ List of curricula where the updated subject is taught (and relative n° of students)
  
- ❖ In due time these elements have to be uploaded in the Erasmus+ Project Results Platform



## Selecting an external expert

- ❖ Selected through a **genuine open call published as large as possible** (ex: websites of all partners, specific channels used at national level, etc.)
- ❖ Even if costs is less than 25.000 €, EACEA is interested to know how best value for money was ensured
- ❖ To give an **authentic** and **useful** opinion, s/he must be a specialist if the field dealt by the project
- ❖ Experience in EU funded project is not relevant for **assessing the quality of outputs**

## Projects strengthening relations between HEIs and socio-economic sector

- ❖ **Success** of this category of projects depending on **constant and tight links** with **business partners**
- ❖ If needed, **associated partners** can be upgraded to **full partners** to reinforce their input in project activities
- ❖ We expect **agreements signed with industrial and commercial** partners not to remain on paper after submission of final report; instead, they continue to be **updated and enriched**



# Equipment

- ❖ Equipment is **instrumental to project activities**. To be **purchased not later than 12 months before the end of the project** (see Programme Guide page 309)
- ❖ Requests to modify the list of equipment say a lot about your project !
- ❖ We encourage the acquisition of **specialized** equipment

# Benchmarking reports...

**...are not**

A patchwork of  
old papers

A collage of  
documents  
conceived for  
other purposes

**...require**

Comparing practices,  
expertise and challenges

Structure, organisation  
of information and  
infographics to underline  
the comparative analysis

## Deliverables of the WP 1

Regardless of their name and character (Final Need Analysis, State-of-the-art Report, Mapping of...) all WP 1 deliverables need careful attention for:

- **Format** and **structure**
- **Recent** data and information
- **Quality of content**
- Meticulous **proof-reading**

Bear in mind they will have  
to be published in the  
Erasmus+ Results Platform !



thank you

merci  
obrigado  
grazie  
gracias  
kiitos  
спасиби  
tack  
köszönöm  
хвала  
danke  
ačiū  
Dank u  
hvala vam  
tak  
teşekkür ederim  
bakka þér  
σας ευχαριστώ  
ddiolch 'ch  
dëkuj  
dziękuje  
תודה  
Ďakujem  
hvala  
blagodarya  
Tapadh leibh  
falemmnderit  
спасибо  
تشانك  
trugarez  
multumesc  
tanan teid  
Дзякуй  
Go raibh maith agaibh  
Pablies  
Vi благодарам  
谢谢  
धन्यवाद