

From: Anatolijs Zabašta

Sent: Monday, December 20, 2021 9:18 PM

To: Nadežda Kuņicina <Nadezda.Kunicina@rtu.lv>; Anastasija Žiravecka <anastasija.ziravecka@rtu.lv>; Alina Galkina <Alina.Galkina@rtu.lv>; Joan Peuteman <joan.peuteman@kuleuven.be>; Irina Ciornei (ciornei.irina@ucy.ac.cy) <ciornei.irina@ucy.ac.cy>; Stella Hadjistassou <shadjis@asu.edu>; vvkazymyr@gmail.com; alpdrozd@yahoo.com; kalifus76@gmail.com; Lyudmyla Kruhlenko <kruhlenko@gmail.com>; Наталья Моркун (nmorkun@gmail.com) <nmorkun@gmail.com>; zavsiehdashnia (zavsiehdashnia@knu.edu.ua) <zavsiehdashnia@knu.edu.ua>; Bozheng PANG <bozheng.pang@kuleuven.be>; Stephane Stroobant <stephane.stroobant@kuleuven.be>; Sammy Verslype (sammy.verslype@kuleuven.be) <sammy.verslype@kuleuven.be>; Володимир Олександрович Сістук <sistuk@knu.edu.ua>; dzyubenko.alan (dzyubenko.alan@gmail.com) <dzyubenko.alan@gmail.com>

Cc: Darja Korabicka <Darja.Korabicka@rtu.lv>

Subject: SybPhys: A summary and action points of the meeting of December 17th

Dear partners,

Here is a short summary and action points concerning the MC and WS meeting held on **December 17th 2021**. Zoom.

Participants: RTU, KU Leuven, UCY, CPNU, KhNAHU, KNU.

Agenda of the meeting:

- 1) Information about the project progress
- 2) A new version of dissemination and exploitation plan.
- 3) Methods of the feedback on courses testing and reporting

Information about the project progress

- Extraordinary Financial report submitted on November 4th is accepted!
- EACEA has paid 2nd advance
- Request for advance payment is proceeded to RTU Bookkeeping Department

A new version of dissemination and exploitation plan.

It was decided at the previous meeting on November 15-16th:

- *To prepare a new version of a Dissemination and Exploitation plan according to EACEA recommendations – KNU by December 15th – **it is fulfilled***
- *Based on partners Dissemination reports WP6 leader will suggest materials for publication at CybPys website – KNU – **in progress.***
- *To create a CybPhys group in Instagram – KNU and partners. – **in progress.***

Discussions:

- The updated version of Dissemination and exploitation plan was presented by L. Kruhlenko (KNU).

- The plan includes a *Table 1. Plan of dissemination and exploitation activities*. However, the plan looks too general and does not contain the dates of particular events to be arranged.
- L. Kruhlenko asked the partners to send their plans of dissemination events in order to elaborate in the CybPhys Plan.
- L. Kruhlenko suggested that the partners prepare their reports each 3 months.

After discussion it was agreed:

- ✓ The partners will prepare reports on dissemination each 3 months.
- ✓ The partners will send updated dissemination plans to KNU by **January 10th**.
- ✓ The partners will prepare reports on dissemination and send to KNU by **January 10th**.
- Recall to decisions of the meeting on November 15th:
 - ✓ Based on partners Dissemination reports WP6 leader will suggest materials for publication at CybPys website – KNU.
 - ✓ To create a CybPhys group in Instagram – KNU and partners.

Methods of the feedback on courses testing and reporting

A.Zabašta explained the goal of the courses testing, then presented a template of the Testing report with a feedback from:

- students by courses
- academic/teacher staff involved in teaching of students by courses
- students' organizations
- The form of the Reports also was presented and it was suggested that Partner' Reports on new curricula testing will be elaborated on:
 - 30.01.22
 - 30.06.22

KhNAHU, KNU and CPNU suggested adjustments to the forms used for testing.

I.Ciornei asked partners to make suggestions before final acceptance of the forms. She suggested to finalise acceptance of the forms by January 9th.

After discussion it was agreed:

- To finalise acceptance of the testing forms by January 9th.
- Reports on new curricula testing will be sent to RTU: 30.01.22 and 30.06.22

Other issues

Migration of CybPhys e-learning platform and e-library from Moodle of BSU to Moodle of CPNU.

- CPNU has purchased necessary servers' equipment.
- Partners will send the lists of users to CPNU by the **December 30th**.
- CPNU plans to perform migration of CybPhys e-learning platform and e-library from Moodle of BSU to Moodle of CPNU by the **end of January**.

The next CybPhys meeting

Next meeting - is scheduled on **January 27-28th in Riga**.

Any questions and suggestions?

Best regards,

Dr. sc.ing. Anatolijs Zabašta

Project manager, Senior researcher

Riga Technical University

Faculty of Electrical and Environmental Engineering

Institute of Industrial Electronics and Electrical Engineering

Mobile: +371 29232872

Anatolijs.zabasta@rtu.lv

Anatolijs.zabasta@gmail.com